



MAINTENANCE/REPAIR REQUEST FORM

Date: _____

Name: _____ Unit #: _____

Phone Number: _____ (or) Email Address: _____

Maintenance Issue/Work Required: _____

I, _____ give permission to Property Manager and Maintenance Manager of The Historic Dean Building to enter my Unit and make the necessary repairs and adjustments as per my request.

Tenant Signature

Date

After this request has been received by Property Manager the issue (unless special order of any parts are needed) will be resolved within 2 Business Days (exceptions apply)